

Kentucky Applied Behavior Analyst Licensing Board

January 25, 2013

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on January 25, 2013 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D., Chair Steve Foreman, Vice Chair Scott Brinkman, Attorney at Law Tammy Hammond-Natof, Ph.D. Cyndy Blackledge, Ph.D. Brady Dunnigan, Attorney at Law <u>Members Absent</u> Stephen Wood	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator <u>Others</u> Michael West, Board Counsel
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Call to Order

Mr. Dunnigan called the meeting to order at 10:18am.

Cynthia Blackledge was sworn in by Carolyn Benedict of the Office of Occupations and Professions. Dr. Blackledge is fulfilling the remaining term of former Chairman Dr. Nic Weatherly who resigned from the Board in the Fall of 2012.

Approval of Minutes

Minutes of the December 17, 2012 meeting were presented for the Board's review. Mr. Dunnigan made a motion to approve the minutes as presented. Dr. Natof seconded that motion and it carried.

Financial Report

Ms. Lane gave each member a letter that Dr. Deskins had drafted for the Financial Section of the Office of Occupations and Professions regarding the current quarterly allotment amount and the outstanding debt. After some minor revisions the Board requested Ms. Lane submit this letter to the Operations Section for their response.

Report from O&P

Ms. Lane reported there is currently an employee vacancy in the office as a Board Administrator left in December. The office is still working with COT in updating the database that houses all licensee information. The office will continue to provide the Boards updates on this project.

Board Counsel Report

Mr. West reported that the Disciplinary Regulations are now in a final draft form and once signed by Dr. Deskins they will be filed with LRC. Mr. West took the revisions that Dr. Deskins made and placed those in the final draft to complete the process. Since some revisions have been made to the document Mr. Brinkman made a motion to amend the first vote on the Disciplinary Regulations and file the final draft shown at today's meeting. Mr. Dunnigan seconded that motion and it carried. The Supervision Regulations were passed by the Subcommittee and will now have one last stop for review before becoming effective. Mr. West believes the public comment hearing for the Disciplinary Regulations will be held in March.

Old Business

The Board went over a draft of the Supervisee Regulations and made some minor revisions. Mr. Brinkman made a motion for Mr. West to go ahead and file these regulations as well. Mr. Dunnigan seconded that motion and it carried.

New Business

Ms. Lane informed the Board that they had seven (7) new applications to review and possibly license. The applications committee made a recommendation to approve the following Applications for Licensed Behavior Analysts submitted by Scott McKenzie, Katie Wilkinson, Lacy Ford, Laura Ferguson, Stanley Hankins, and Cara Brown pending completion of the Abuse and Neglect training. An application for Licensed Assistant Behavior Analyst submitted by Jamie Wilkinson was deferred due to missing documentation and not submitting the required fees.

The Board was asked to provide Mr. West a copy of their Renewal Application so that it may be filed with LRC. Ms. Lane will begin working on updating the current Application for Licensure and the Application for Renewal.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Mr. Brinkman seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Natof seconded that motion and it carried unanimously. Meeting adjourned at 12:06am.